

## P&C Association Incorporated Minutes of P&C General Meeting held on 4 June 2024

<b>Open</b>	Meeting started at 7 pm online
<b>Attendance</b>	Principal – Mr Mark Steed Deputy Principals – Jessica Maakaroun, Tanya Russell P&C Anitha Subramanian, Rita Fung, Hellen Hui, Irene Li, Shirley  Total: 8
<b>Minute Taker</b>	A.S. - Notes
<b>Apologies</b>	Jodie Jiang
<b>Previous minutes</b>	N/A
<b>Business arising from previous meeting</b>	Confirming changing the bank account authority <ul style="list-style-type: none"> <li>• Bank account signatories - Remove: Siu Kim Budiman; Chu yon Lee Add: Anitha Subramanian, Irene Li, Jodie Jiang, Hidy Li Retain: Rita Fung.</li> </ul>
<b>Principal's &amp; Deputy Report</b>	<b>Principal – Mr Mark Steed</b> <ul style="list-style-type: none"> <li>• External Validation process - panel assessment every 4 – 5 years for schools - against the assessment of Delivering, Sustaining &amp; Growing, Excelling for the 14 elements in the domains of Learning, Teaching and Leading</li> <li>• Elements: <ul style="list-style-type: none"> <li>- Assessment - Delivering</li> <li>- Student Growth and Performance, Educational Leadership - Excelling</li> <li>- All other Skills - Sustaining &amp; Growing</li> </ul> </li> <li>• Student reports coming out for end of term</li> <li>• Flagging with school community - potential change to format of Showcase in Term 4 - given potential cost constraints for ticketing, parent availability to attend performance. Potential changes to format will be presented to P&amp;C in subsequent meetings. Proposal to return Showcase</li> <li>•</li> </ul>



	<ul style="list-style-type: none"> <li>• Tender underway with Schools Infrastructure NSW for utilisation of school grounds for market days - licensing and leasing fees earned will benefit the school and facilities. MS to share more information next Term. Proposed foodie style market each Saturday. Can take up to 18 months to establish.</li> </ul>
	<p><b>Deputy Principal Tanya Russel</b></p> <ul style="list-style-type: none"> <li>• Athletics carnival - expecting to go ahead, weather permitting on Thursday; will have Bubble Tea</li> <li>• TR to decide at 7am and inform via School eNews, Facebook, See Saw if carnival will be cancelled for weather reasons.</li> <li>• If carnival is cancelled, Bubble Tea will be made available during recess or lunch for children to still have who have ordered.</li> </ul>
<p><b>President's Report</b></p>	
<p><b>Treasurer's Report</b></p>	<ul style="list-style-type: none"> <li>• Have only one signatory - urgently need another signatory</li> <li>• Raised ~\$4k for Mother's Day via sale of gifts</li> <li>• Invoice raised for reimbursement for Mother's Day - contact details required to provide to Ed Connect</li> <li>• Father's Day coming up in 3 months – review of stock needed</li> <li>• \$5,000 proposed for pre-approval - first approved by Irene, seconded by AS</li> </ul>
<p><b>General Business</b></p>	<ul style="list-style-type: none"> <li>• P&amp;C meeting link to be made available on SeeSaw to enable better access for interested participants</li> <li>• School is hosting elections on 13th / 14th September - P&amp;C may consider an event/BBQ for the days</li> </ul> <p>Meeting Closed: 8:05pm</p>
<p><b>Next Meeting</b></p>	<p>Next meeting Tuesday 2nd July 7pm. (Moved to 31<sup>st</sup> July, after school vacation)</p>