

## P&C Association Incorporated Minutes of P&C General Meeting held on 25 July 2023

<b>Open</b>	Meeting started at 9:15am in person and via Zoom
<b>Attendance</b>	Principal –Mr Mark Steed Deputy Principal – Mr Dave Renshaw Others as per attendance book.
<b>Minute Taker</b>	Rita Fung
<b>Apologies</b>	Jessica Maakaroun, Alysia Hatzinikolis and Chuyon Lee
<b>Previous minutes</b>	Copies of the minutes of the June 2023 meeting were presented & confirmed as true & correct.  Motion carried: 1 <sup>st</sup> Siu Kim Budiman 2 <sup>nd</sup> Rita Fung
<b>Business arising from previous meeting</b>	N/A
<b>Principal's Report</b>	<ul style="list-style-type: none"> <li>Following on from the discussion around canteen in the June meeting, Mark will include the NSW Health's certificate and associated report in the next newsletter. This shows that the current canteen menu meets the requirements as set out in the Department's Healthy School Canteen strategy.</li> <li>We are still awaiting the traffic report which is dependent on the completion of lights upgrade works on Lily Street &amp; Forest Rd intersection.</li> <li>Will table at the August meeting the uniform review. Aim is to come up with some action items around school uniform access and the services the Uniform shop provides.</li> </ul>
<b>Deputy Report</b>	<ul style="list-style-type: none"> <li>Dave provided a brief run through of all the activities that will be taking place across education week.</li> <li>Tuesday P&amp;C morning tea is to drive visibility of the P&amp;C and to connect with the community.</li> <li>Area 2 upgrade – Dave will seek to get the works requested and do up an artist impression of what the final upgrade will look like. This will be distributed to the community for fundraising. Looking at around \$60k required in addition to the community grant.</li> <li>Year 6 graduation – massive thanks to the community for the contributions received so far. P&amp;C to contribute an additional \$2,000 to the graduation.</li> </ul> <p>Motion carried: 1<sup>st</sup> Jolene 2<sup>nd</sup> Irene Li</p>
<b>Vice President's Report</b>	<ul style="list-style-type: none"> <li>Athletics carnival was a big success and a good partnership with Ray White Real Estate.</li> <li>Tuesday Education Week - P&amp;C morning tea &amp; provide donation box</li> </ul>

	<p>(Raise funds for a multi-purpose court)</p> <ul style="list-style-type: none"> <li>P&amp;C Flexi School has been set up and it is for school to use as well. Could use for fundraising, pre-orders Father's Day, Mother's Day, Athletic Carnivals, Movie night etc.....</li> </ul> <p>There is no surcharge for parents and no set up fees and ongoing fees.</p> <p>Commision is 2.7% and flexi school will deduct automatically.</p> <p>Generate the report by the end of the day every day.</p> <p>When the items are out of stock, it will tell and can't process sales.</p> <p>First trial maybe for Movie Night. If not then Father's Day.</p>
<b>Treasurer's Report</b>	<ul style="list-style-type: none"> <li>Insurance and registration with the NSW P&amp;C Association is due 1 August 2023 for a total cost of \$1,193.</li> </ul> <p>Motion carried:</p> <p>1<sup>st</sup> Rita Fung</p> <p>2<sup>nd</sup> Irene Li</p> <ul style="list-style-type: none"> <li>Current insurance cover for volunteers do not cover children under 10 years old. Need to make this clear to parents who may wish to involve their kids in any P&amp;C activities, so they are aware of the potential risk.</li> </ul>
<b>General Business</b>	<ul style="list-style-type: none"> <li>SRC – 2 elections held per year to give more opportunities to the students to serve on the council. Students can only serve in one semester per year.</li> <li>Stage 3 gifted/advance maths students – Dave to find out why the competition was cancelled. Follow up at the next meeting.</li> <li>Mark proposes having a string and wind assembly at the school. Will do a survey in term 3 to gauge interest for 2024.</li> <li>Jessica will contact Engadine to ask about their string assembly; will follow up at the next meeting.</li> </ul>