

## P&C Association Incorporated Minutes of P&C General Meeting held on 12 March 2024

<b>Open</b>	Meeting started at 7 pm online
<b>Attendance</b>	Principal – Mr Mark Steed Deputy Principal – Jessica Maakaroun P&C Anitha Subramanian, Irene Li, Hidy Li, Jodie Jiang Raymond Lau, Tanya Russel, Adele Sun, Cam Luu, Helen Hui, Prema Swamination, Jolene Yu, Rita Fung Total 14
<b>Minute Taker</b>	Jodie Jiang
<b>Apologies</b>	N/A
<b>Previous minutes</b>	N/A
<b>Business arising from previous meeting</b>	Confirming changing the bank account authority <ul style="list-style-type: none"> <li>• Bank account signatories - Remove: Siu Kim Budiman; Chu yon Lee Add: Anitha Subramanian, Irene Li, Jodie Jiang, Hidy Li Retain: Rita Fung.</li> <li>• Add Bank Account Details as part of Newsletter messages to request membership fee of \$2 from P&amp;C members and encourage additional donations.</li> </ul>
<b>Principal's &amp; Deputy Report</b>	<p><b>Principal – Mr Mark Steed</b></p> <ul style="list-style-type: none"> <li>• Harmony Day March 19th; encouraging Senior Citizens / Grand Friends / Grand Parents- aims to acknowledge local community, bring people together, including grandparents, seniors, community organisations.</li> <li>• Acknowledged the work of P&amp;C in 2023, collaboration and achievement , particularly in fund raising, specific activities raising in excess of \$20,000, which has contributed significantly towards funding the development of a multi-purpose sports court, which has now commenced and is expected to complete in xxx</li> <li>• Good outcome for welcome BBQ and meeting teachers evenings- Welcome BBQ - 240 RSVPs; ~500 sausages</li> </ul>

	<ul style="list-style-type: none"> <li>• Coming event- 28 March -28th March Easter Hat Parade, Movie 24th May Movie Night, Cross Country and Athletics</li> <li>• Traffic survey- last survey was conducted in 2017, HPS has put lots of effort to develop the recommendations.</li> <li>• Future Grant- Sensory space- various surface, tactile equipment.</li> </ul> <p><b>Deputy Principal – Jessica Maakaroun</b></p> <ul style="list-style-type: none"> <li>• Importance of attendance</li> <li>• PBL badges introduced</li> <li>• Introduce a new award to promote well-being.</li> </ul> <p><b>Assistant Principle Tanya Russel</b></p> <ul style="list-style-type: none"> <li>• Harmony Day</li> <li>• Getting to know kids, culture of school, PBL, uniform consistency</li> </ul>
<b>President's Report</b>	<ul style="list-style-type: none"> <li>• Mother's Day stock orders</li> <li>• up to \$5,000 approved for additional stock purchases, depending on what is left over from prior period</li> </ul>
<b>Treasurer's Report</b>	N/A
<b>General Business</b>	<ul style="list-style-type: none"> <li>• Fundraising for Air Conditionings- currently partially, could be considered in the future.</li> <li>• Role appointments-P&amp;C Exec involvement in recruitment activity, including drafting job adv., reviewing applications, interviews etc.</li> <li>• Discussion matter for next meeting - investment requirements / schedule / priority list to be drafted.</li> </ul>
<b>Next Meeting</b>	Tuesday 30 <sup>th</sup> April 2024 at 7:00pm